

**Alaska State Fair, Inc.
Board of Directors
Regular Meeting Minutes
Craftsman House
December 14, 2023**

Consent Agenda

- 1) Call to Order – Roll Call 6:13 pm
Present: Harkey, Ortiz, Kenley, Petersen
Via Zoom: Beus
Absent: Randall, Fischer
- 3) Approval of November 2, 2023, Regular Minutes
- 4) Acceptance of Consent Agenda
Jason/Petersen/MCU: Approve Consent Agenda and accept financial report as being in reasonable compliance as presented.

Action Items

1. Employee Retirement Plan
Petersen/Kenley/MCU: Approve Employee Retirement Plan
2. Meeting Change Resolution
Kenley/Jason/MCU: Approve Resolution changing start time of Regular Meetings
3. Board Policy Change
Ortiz/Kenley/MCU: Approve **2.10 POLICY TITLE: *COST OF GOVERNANCE, Section 2, D, line 3***
to read: \$25.00 per committee **or special** meeting.

1. CEO Report

- Maintaining grounds in constantly changing winter weather conditions (Plowing, etc.)
- Three Major (3) rentals for Raven Hall in November and four (4) rentals in December including Gun Show and NIT Holiday party.
- Day to Day management of Bright up the Night event
- Working on updating Vendor Handbook
- Getting two (2) of our 2024 Concerts on sale
- Working around Main Office remodeling
- Attended IFAE Convention and working on decisions for 2024 Entertainment.
- Working on Budgets

2. FFA Presentation

Discussion regarding FFA's presentation to have a more active participation in the Fair.

3. Membership Fees

Need to appoint an ad hoc committee to work on this.

Meeting adjourned at 6:56 pm